



2010 Projects and Goals

1-14-2010, prepared by Trish Hannah, approved by Board 1-14-10

General Policies and Procedures:

1. Complete BRT Board Handbook of information not covered in Bylaws or Policy Manual. Tom S is working on. To include, but not limited to, board position description and duties, a working calendar, process/procedures, examples of standardized forms, handouts, letters and a standardized glossary of terms. Ed S has started a term glossary and will forward to Tom S. Trish H submitted to Tom S a working calendar that was created in 2008 by committee for review.
2. Complete Volunteer Handbook. Board agreed to formally title the work; Volunteer Handbook. John Elliot working on.

Trail Maintenance:

1. Publicize the fact that 2010 is 30th Anniversary of the BRT.
2. Write a Trail Maintenance Operations Manual (TMOM) for both the Wilderness trail section and the Mechanized trail section. The intent of the manual is to provide detailed specifications of how the trails are maintained, to include but not limited to, a broad overview of the organization, becoming a trip leader, standards of practice/procedures, trails standards, equipment usage and any necessary training information. To be in addition to the Volunteer Handbook. Tom S, Ed S and Deena R to coordinate.
3. Implement use of Trail Maintenance/Condition spreadsheet reporting system for both wilderness and mechanized. Reporting system created by Ed Solstad
4. Design and implement Wilderness Maintenance Initiative. **DONE as of 1-14-10. SEE attached.**
5. Develop replacement wood signage model approved by USFS and DNR. Add signage where needed.
6. Recruit trip leaders & asst leaders & have them tap into the Mpls Hiking & BRT Meetup Groups. Incorporate these leaders into the planning.
7. Purchase of more efficient equipment such as geared loppers, etc.
8. Suggest to the Rover Board that they make a direct donation to the BRTA rather than subsidize the participation of Rover members to lessen paperwork involved and be of greater overall benefit to the maintenance of the trail.
9. Specific Maintenance issues:

Non-Wilderness:

- Check w/USFS to find out where they are planning on sending MCC crews. Try for a valid reconnaissance from Loon Lk to McFarland Lk ASAP. Send out an experienced person with the MCC crews for the first day or two.
- Do minor reroute through blown down area on McFarland eastbound hill.
- Erosion control on Otter Lake cutoff hill plus side slope along the Swamp River. Spring deadfall /flagging sweep on both east and west ends.
- Let brushing of non-wilderness go until we have a better handle on the Wilderness sections.
- This could be done in two 3-day weekends with 3 person/1 saw crews.
- Re-open the old telephone line access trail between the Gunflint Tr and the east end of Crab Lk. This saves 1.1 mi over using the Crab Lk Tr. and should be relatively easy as it was burned by the Ham Lk fire.

Wilderness:

- Push the 2010 Wilderness Trails Maintenance Initiative as a means to publicize our maintenance drive.

Treasurer:

1. Standardize the reporting and accounting for trip income and expenses. Deena Reisman working on.

Secretary:

1. Create an on line **file system** as a repository for all standardized forms, letters, etc. To be coordinated with webmaster. Already established on BRTbd yahoo group.

Marketing/Publicity:

1. Continue developing relationships with key on line volunteer recruiting systems such as Meetup Groups.
2. Publicize the fact that 2010 is 30th Anniversary of the BRT.

Webmaster:

1. Redesign website. John Garbe and Trish Hannah working on.
2. Maintain up to date information on trail conditions.
3. Expand trip leader/participant/trail user information section on website.